

Strategy & Regulatory Services
Quarter 2 2022/23
Quarterly Performance and Issues Briefing

1. Brief Summary of Services Covered

Planning:

- Planning Policy
- Development Management
- Land Charges
- Private Sector and Housing Strategy
- Building Control

Democratic Services including Elections:

- Democratic Services
- Elections
- Emergency Planning

Business and Community:

- Area Partnerships
- Economic Growth
- Wellbeing
- Leisure
- Culture

Environmental Health and Housing Options:

- Food Safety
- Public Health
- Homelessness prevention
- Licensing

Legal Services & Building Control:

2. Financial Update – Major Variances

Please refer to Annex 1 of this report.

The summary of variances indicates that the projected overspend at Q2 is due to the salary pressures resulting from the pay award.

3. Key Performance Update

Please refer to Annex 2 of this report. This annex selects those P.I.s which provide a useful and brief health check on how operational services are performing. The key issues to raise are as follows:

Democratic Services P.I.s:

The annual canvass is now at the reminder stage and of the 8,332 responses received by 31 August, 7,674 used one of the automated services to return their form with only 332 postal returns. 316 responses were recorded by other means including telephone, e-mail and data matching.

Reminder forms have been dispatched to 5,337 households, with personal visits by 8 canvassers to 2,627 households with an additional 1,662 to be contacted by post and 1,048 by telephone or using local data matching.

Members have received a breakdown of figures of the number of outstanding forms per ward via regular updates in the Members' Bulletin.

Environmental Health P.I.s

Q2 KPI Description 22/23	Actual	Target
First response to routine requests for service- within 5 working days. 368 received	92%	90%
First response to urgent requests for service – within 1 working day Zero received – no change on previous quarters.	100%	95%
Final response to planning application consultations- within 21 working days. 105 received	99%	90%

Development Management P.I.s

Less than 33% of planning appeals allowed

We have received one appeal decision this quarter for APP/V2723/W/21/3285179 Cookson Way, Catterick allowing the appeal for 140 homes. A further appeal was lost at 90 Dale Grove, Leyburn Ref: APP/V2723/D/22/3296212 it was a householder application.

The RDC legal challenge to the Inspectors decision in respect of Ashes Farm has been given consent by the Judge to proceed but Officers are negotiating an agreed order with the Secretary of State with a contribution to the Council's costs also being negotiated. The Secretary of State has agreed that the Inspector's decision is flawed due to the fact that it does not consider the nutrient neutrality issues relating to the Tees catchment.

Between 40% – 50% of searches completed within 7 working days

This quarter we have received a total of 158 searches. The average turnaround time for all searches is targeted at between 9 and 10 days, this quarter we have achieved an average return of 9 days and 87% of all searches were completed within 7 days.

Planning Case Management

Total Application Numbers

The statistics set out below demonstrate the general increase in planning applications received by the Planning Development Management Team since 2019. The table shows that

applications for the years 2020 and 2021 increased substantially. The year 2022 has returned to the levels of 2019.

	Q1	Q2	Q3	Q4	Total
2019	191	195	200	164	750
2020	196	205	214	180	795
2021	237	263	232	176	908
2022	190	197	173		

Current live case totals

Below is a table that provides a statistical overview of the number of applications within the Planning Development Management Team, how many are outstanding, the number of decisions made each month and of those decisions made, the number that were made on applications over 26 weeks.

This shows the reporting position in Q2. 22/23 and includes new validated applications and also those which are awaiting decision. This table indicates that the Planning team are making progress in reducing the number of live planning files awaiting decision from a highest total of 417 live case files down to the current number of 343.

Date	Number of outstanding applications	Number of outstanding out of time applications	Number of outstanding out of time applications (over 26 weeks)	Number of decisions within month	Number of outstanding applications dealt with	Number of outstanding applications dealt with (over 26 weeks)
September 2022	343	245	173	48	35	15
June 2022	401	301	197	57	35	13
May 2022	374	313	184	35	18	9
April 2022	374	313	184	35	18	9
March 2022	378	320	188	85	56	18
February 2022	398	325	190	78	51	28
January 2022	417	340	193	46	35	13
December 2021	414	330	186	48	32	15
November 2021	401	308	176	65	48	6
October 2021				48	32	9
September 2021				81	58	26

Notes:

Number of outstanding applications – Number of applications still pending consideration.

Number of outstanding out of time applications – Number of outstanding applications, which have gone past statutory determination date. (8, 10 or 13 weeks depending on the type of application).

Number of outstanding out of time applications (over 26 weeks) – Number of outstanding applications (over 26 weeks). This is the deadline imposed by Government.

Number of decisions within month – Total number of decisions made.

Number of outstanding applications dealt with – Total number of decisions which went past the statutory determination date.

Number of outstanding applications dealt with (over 26 weeks) – Total number of decisions over 26 weeks.

Current Case Management

The case management data shown in the next table indicates that we are also making progress in reducing the number of 'red' cases which require urgent attention and increasing the number that are indicated as 'green'. Since the start of March 22, we have had more green and amber cases than red, and this is the trend that we need to maintain throughout 22/23.

To help manage and monitor application numbers, we will be reporting the statistics gathered from our Case Management System within the Development Management Planning Team. This system is being used to monitor the progress on all applications. Cases are reported as a Red, Amber or Green depending upon the progress that has been made on the file and these figures are updated every 2 weeks. The breakdown of the figures over the last quarter is set out below.

The Case Management System will continue to be monitored on a regular basis as we aim to reduce the number of applications reported as Red.

	Red	Amber	Green
01 10 21	222	16	144
29 10 21	223	17	148
26 11 21	231	18	156
17 12 21	270	18	133
11 01 22	214	12	206
21 01 22	201	37	167
18 02 22	212	18	190
07 03 22	180	22	203
18 03 22	169	18	201
01 04 22	163	27	192
27 05 22	167	22	194
24 06 22	171	23	196
20 10 22	161	8	173

Current major development proposals of particular interest and still to come before Planning Committee that are being dealt with are:

- Proposed mixed use development for between 45 and 55 Homes, a Village Hall and a Village Green at Moor Road, Melsonby – The applicant has advised that revised plans will be submitted for consideration shortly. This application has been delayed due to

recent legislative changes relating to Nutrient Neutrality, it is likely that the application will be considered by Planning Committee in early 2023.

- Full Application for 127 Houses at Hilltop Leyburn. – Targeted for Planning Committee in late 2022.
- Full Application Employment and Warehousing at Junction 52, Catterick. – Autumn.
- Outline application for 100 Homes at Byng Road, Catterick. – Planning Committee Autumn.
- Full Application for a Solar Power Scheme between Richmond and Skeeby – Planning Committee November.
- Full Application at Hurgill Road, Richmond for 30 new homes – Planning Committee Autumn.

Local Land Charges

In September we received notice from the Land Registry that the work has been completed in migrating the data from the District Council to HM Land Registry's Local Land Charges Register. This means that from 27th October 2022 HM land charges information for the Richmondshire area will be provided through the new national register and the District Council will no longer maintain its own land charges register. The new LLC Register allows users to search information online instantly, enabling buying decisions to be made earlier in the conveyancing process.

This quarter we have received a total of 158 searches. The average turnaround time for all searches is targeted at between 9 and 10 days, this quarter we have achieved an average return of 9 days and 87% of all searches were completed within 7 days.

Housing Options

Reason for Approach	Q1	Q2	Q3	Q4
93-day NTQ – MOD	3	3		
Abandoned accommodation	0	0		
Affordability	4	0		
Perpetrator of anti-social behaviour	1	0		
Asked to leave by family	11	20		
Care leaver	0	0		
Discharge from Psychiatric Unit	0	0		
Eviction from supported housing	1	1		
Fleeing DV	11	20		
Friend no longer willing to accommodate	2	3		
Leaving prison	2	1		
Discharge from hospital (home not suitable to return)	2	0		
Mortgage repossession proceedings	0	0		
Re-housing Options	10	0		
Current Accommodation is detrimental to Health	0	0		
Property not fit for habitation	1	0		
Relationship Breakdown	14	18		
Rent arrears- Private Sector	1	0		
Threatened with eviction from Private rented tenancy but not homeless within 56 days	0	0		
S21/S8 Notices	19	38		
Leaving Bail accommodation	1	0		
Bereavement		0		
Dishonourable Discharge from MoD		0		
Emergency Fire and Flood		2		
Evicted not sec21/8		0		
Tenant / Landlord Rights & Responsibilities Advice		0		
Fleeing harassment	2	3		
Loss of tied accommodation	3	0		
Loss of Private Rented Accom – other reason	2	0		
Removed from home by police	0	0		

Rent arrears with reg provider	1	0		
Requires financial assistance	0	0		
Rent arrears – Local Authority	0	0		
Hospital Discharge – Home is unsuitable	0	2		
Leaving Armed Forces	0	0		
Requires adaptations to home	0	0		
Rough sleeping	0	0		
Sofa surfing	2	0		
Victim of Antisocial Behaviour	0	0		
Violent breakdown of Relationship	1	0		
Housing Advice	0	0		
Leaving Asylum seeker accommodation		1		
Total	94	112		
Successful Prevention	12	12		
Successful Relief	15	19		
Successful Main Duty	7	15		
Total	34	46		

4. Key Operational Issues

The aim of this section is to provide a brief update on key issues currently affecting those teams within Strategy & Regulatory Services.

1. Planning

RDC Local Plan Preparation / LPWG

At LPWG in September Officers advised Members of the outcome of the legal advice sought by all NY planning authorities to confirm the status of existing Plans and plan-making moving forward into LGR.

The advice recommended that all authorities should halt work on individual local plans so that resource could go into the preparation of the new NY Plan which must have a new Plan in place 5 years from vesting date. The advice conformed that existing Plans could be used for those 5 years so the Richmondshire area will continue to be managed under the existing Core Strategy.

Members were presented with the results of the Preferred Options consultation undertaken as part of the RDC Local Plan Review. In total 127 individual representations were received. Each of these contained responses to the questions asked within the Preferred Options Plan. Not all of those who made representation responded to every question in the Plan but instead concentrated on their own area of interest. The main issues raised by the representations are listed below:

- Too much development at Catterick Garrison.
- Objections to the allocation of the Saddle Club (Catterick Garrison) for development.
- Developer representations for alternative sites to those proposed for allocation.
- Objections to the development of J52 on the A1.
- More housing in villages
- Improvement to Natural Environment policies in particular greater detail and clarification of Biodiversity Net Gain.
- Update to Whole Plan Viability Assessment needed to reflect increased costs since its production.

Officers will now work with colleagues across each of the NY planning authorities to work on the process to develop the new North Yorkshire Council Local Plan.

Catterick Town Centre levelling Up Fund Bid

The Levelling Up Bid was submitted in late July 2022 and we are awaiting the outcome from DLUHC. Follow up questions from government have been received and responded to relating to subsidy control which indicates that the bid has passed the initial threshold for assessment. We are expecting a decision to be made in November 2022.

Housing Delivery and Growth

Completions:

This Quarter we have seen 25 completions of which 4 were in the YDNP.

The list below sets out all of those sites within the district where there is development of 4 plus dwellings under construction: -

Somerset Close, Catterick Garrison	40 dwellings
Gough Road, Catterick Garrison	29 dwellings
Hipswell Croft, Catterick Garrison	65 dwellings
Echo Bungalow Scheme, Catterick Garrison	07 dwellings
Kneeton Park, Middleton Tyas	35 dwellings

This quarter we have seen 8 of the completions at Gough Road and 4 at Somerset Close.

Permissions:

This quarter has also seen 8 full applications and 1 outline application granted permission for 14 new dwellings. There are significant developer-led sites to go to planning committee this year which will ensure completions to fill the trough of the past two years.

Gatherley Road

Discussions are underway once again with Persimmon who are interested in purchasing the Council owned land at Gatherley Road to enable completion of their proposed housing development.

The Corporate Director has re-opened negotiations with Persimmon assisted by Lambert Smith Hampton and if a satisfactory offer is received it will be reported to Corporate Board in due course.

Rural Housing Enabler

The following sites have been the subject of activity this quarter through our RHE.

Middleham Key Centre – Middleham Town Council initially invited Broadacres and the RHE to look at options for the Key Centre, however Racing Welfare is now considering to taking over the whole of the building. We are awaiting confirmation from the Town Council as to which development partner is preferred. RDC may consider clawing back the remaining feasibility funding for another project if the key centre is not progressed as a community-led housing scheme.

Racing Industry Project - The RHE met with three of the major trainers to discuss their needs and how they can be addressed. There are currently 15 racing yards in Middleham with two being in YDNP. It was agreed to undertake a Housing Need Survey of all staff with the help of trainers to assess an accurate picture of housing need.

The type and location of accommodation was discussed i.e., where there are facilities and friends/family, so recommended location is Leyburn or Middleham.

The former HSBC Bank, and former Police Station in Leyburn are being considered as potential projects to meet some of the yard staff needs.

Hudswell - A design has been agreed which appears to best fit the site and a request has been made to the RDC s106 Commuted Sum pot for £320,000 with agreement in principle from Charity Bank for the mortgage on the rest. The Charity are putting monies in from their own reserves. If this can be progressed it will be the subject of a report to Corporate Board in November.

A community consultation is to be held on Friday 14 October – where the housebuilders will be present with VR technology for residents to walk through the scheme.

Monitoring s106 monies

The RHE has written to over 30 applicants to monitor progress with applications and to date we have invoices prepared in the sum of £17,700 by way of contributions.

Community Right to Bid

Four nominations have been received this quarter – The Old Horn Inn, Spennithorne; The Farmers Arms, Muker; Former HSBC Bank, Leyburn; and, Former Police Station, Leyburn.

The Old Horn Inn and the Farmers Arms have been approved and the Leyburn sites are currently being assessed.

Climate Change

LEVI scheme - This bid has been successful and NYCC waiting on final confirmation before they can except the funding.

CommuniTree – This tree planting project is now underway, and we are engaging with communities to come forward with proposals for planting locations.

Local E-Motion – This project has been extended to include a business case for Whitby. The Catterick Garrison business case has been completed.

EVCPs – a supplier and installer of the EV units has been selected and a pre-start meeting has been held. Orders have been placed with Northern Power Grid (NPG) and work has begun on preparing five out of seven sites. The current timeline suggests that some EV sites will be complete by the end of the year, but definitive dates have not been provided by NPG. The EV charging units are in stock so there are no supply chain issues in this respect.

Electric Vehicle – A total of 1435 miles and 0.335 emissions saved have been saved since the EV was made available.

Building Control

Following presentation of the 21/22 annual accounts the Building Control Partnership announced an operating surplus that resulted in a £42k dividend back to each of the participating Councils. This money will be allocated into the Council Taxpayers Reserve.

2. Democratic Services and Elections / Emergency Planning

Elections

Annual Canvass of Electors 2022/23

The returns for properties under each route of the canvass process will be reported in Q3 following the reminder forms which have been sent to properties within route 2 where no response has been received to the Canvass Communication B (CCB) form.

Door to door canvassing has commenced and the team will continue to utilise telephone contact and e-mail and encourage residents to respond to the reminders via our digital channels and through press releases.

Emergency Planning

Work is underway to start to train managers to undertake higher levels of involvement in emergency responses and this is being linked into the wider work connected with LGR in establishing a joined-up emergency response network across the whole of the NY geography.

3. Business and Communities

Inward Investment - Rolls Royce

In October a joint team made up of RDC, NYCC, the LEP and Scotch Corner Developments LLP presented the case to Rolls Royce for investment in the Scotch Corner site at Junction 53 on the A1.

A number of other sites have been shortlisted as part of the national search for a location for the new Heavy Vessel Manufacturing plant and we will keep Members informed of progress.

During Q2, the Team have responded to:

Quarterly Business Enquiries			
Inward Investment Enquiries	Seeking funding or information on appropriate funding schemes	New premises enquiries (existing businesses)	Business start-up support
3	36	4	19
7	77	9	45
22/2023 Summary			

Bi-monthly newsletter continues to over 2000 local businesses and professional contacts. Signposting of external support continues within interactions with businesses where opportunity arises, with discussions including the imminent change of local council structure. Face to Face visits are taking place where resource allows.

Apprenticeship Wage Subsidy Scheme

A total of 7 further grants were awarded in Q2, YTD 18 in total. We continue to work closely with The Apprenticeship Hub which has proved valuable in sourcing suitable training providers who offer flexible training options. We are seeing a number of grant offers that expire without the business finding a suitable apprentice, we are extending the offer period (standard 3 months) when appropriate if the business requests it.

Small business Grant Scheme

A further 5 applications were approved in Q2, YTD 8 in total. We have been pleased to receive an increasing number of quality applications where the business plans are sound and the request for funding being for equipment and marketing support with fewer applications for IT kit such as laptops. Four further businesses were featured on social media and in press releases. Activity and enquiry levels remain high, and we are hopeful of a strong number of applications in the coming months.

Events and other support activity

The Federation of Small Business new members online event is planned for October, to remind the new members of the benefits offered by the FSB as part of their membership. Meetings have been arranged at two local business networks for Devolution discussions and question gathering, supported by the LEP.

Pavement Licences

The team are also responsible for issuing pavement licences. The licence allows certain hospitality businesses to temporarily place removable furniture onto the pavement for certain purposes to allow safe re-opening with social distancing. The regime has now been extended to 30 September 2023 and applications have started to be received at the end of Q2. To date for 2022/2023 the following activity is reported.

Applications received	Invalid applications	Rejected applications	Resubmitted applications	Approved applications
4	0	0	0	4

Area Partnership Funding

There were 54 Applications submitted to the Area Partnership fund by the 12 August deadline. 7 of these were refused or withdrawn, leaving 47 live applications, totalling £39827.24. The Area Partnership meetings are well under way (unfortunately meetings had to be rearranged due to the mourning period for Queen Elizabeth, and by request from a couple of the Area Partnerships), with the last meeting planned for Wednesday 19th October.

Community Investment Fund

2022 Deadlines

- 31 August 2022

19 Applications received requesting over £200,000 in total. An exact figure is not available as we are still waiting for confirmation from a couple of the applicants. The quality of some applications was below what we would normally expect, giving me the opinion that the wider community sees this as their last opportunity to apply for funding before Richmondshire Council ceases to exist. This has led to greater involvement from the Community Grant Team.

Cost of Living Crisis

We are currently working with NYCC and community & voluntary colleagues to establish a series of programmes including Warm Places and a suicide prevention programme. A report will be brought to November Corporate Board regarding support for the Warm Places programme.

Festival Funds

Richmondshire Large Festivals and Events Fund 2022

To support the delivery of any new large-scale events, in 2022, organisations can apply for this fund. Grants of £5,000 for a single day event, or up to £7,000 for an event that takes place over 2 or more consecutive days are available. A funding pot of £50,000 was available.

To date 6 applications have been approved. So far £36,786.00 has been allocated of the £50k available fund. We have further advertised the scheme to a number of likely applicants in recent weeks and have had a number of initial enquiries as a result.

Garrison Liaison

The future of the RDC / MoD Garrison Liaison meeting was considered at a joint meeting of RDC / NYCC, and MoD Officers and it was agreed that there was a need for a Catterick Garrison specific meeting to be held in the new North Yorkshire Council. The Garrison Commander is to provide a draft proposal for officers to consider following this discussion.

Lower School

A condition survey has just been received which has assessed the physical state of the building and also the utilities. This document will allow Officers to assess whether there are any urgent works required to be undertaken to keep the building safe and watertight and it has also been made available to officers in the property workstream for LGR.

Safeguarding Duties

Changes to the Liberty Protection Safeguards will ensure that all individuals who need to be deprived of their liberty will be protected under the Liberty Protection Safeguards, regardless of where they reside, without the need to go to court.

Three assessments will form the basis of the authorisation of **Liberty Protection Safeguards**:

- a capacity assessment
- a 'medical assessment' to determine whether the person has a mental disorder
- a 'necessary and proportionate' assessment to determine if the arrangements are necessary to prevent harm to the person and proportionate to the likelihood and seriousness of that harm.

The Liberty Protection Safeguards will apply to individuals residing in domestic settings who need to be deprived of their liberty. Domestic settings include:

- the person's own home and family home
- shared lives
- supported living

Reported incidents of concern recorded

Year	Total	Vulnerable person	Financial	Self-Harm	Self-Neglect	Sexual	Domestic Violence	Physical	Emotional	Neglect
2019	47	19	5	11	3	0	0	2	0	3
2020	22	11	2	4	1	0	1	0	4	2
2021	51	23	7	4	7	0	2	1	1	6
2022	12	10	1	3	3	0	0	0	0	0

4. Environmental Health and Housing Options

Licensing

Elizabeth Santon Kerr has been appointed to the new Licensing Assistant post to help deal with the increased administrative burden caused by the increasing numbers of private hire vehicles referred to in Q1. Elizabeth starts with us on 25th October.

Jack Mercer, Environmental Health and Licensing Apprentice, transferred to Climate Change at the end of September. We thank Jack for his contribution during his time with the Department and wish him well for the future.

The Licensing Sub-Committee on 1st September dealt with a number of driver licensing issues, leading to one refusal which is now being appealed to the Magistrates Court. The initial hearing is scheduled for the 28th of October at York Magistrates Court. A previous appeal which dealt with a licence revocation due to inappropriate behaviour, has now been dropped.

Commercial Health

The Commercial Health Team are busily working their way through a food hygiene inspection backlog caused by the lockdowns imposed due to Covid. An increase in the number of Approved Premises registrations requiring inspections and processing, coupled with a higher-than-normal level of infectious disease control work required by the UKHSA has added to their workload but Officers are working to a programme of inspections and additional resource has been allocated within the team.

Environmental Protection

Demand for services remains high, although all KPI's have been met with a slight drop in performance for first responses to routine requests for service. We currently have a vacancy for this EHO post and are undertaking a recruitment exercise, but this has proved challenging in the past and may result in the need to engage additional agency staff to cover the role up to 1st April 2023.

Climate Change

The team are working closely with Ollie Braithwaite, Climate Change Officer, to assist with Climate Change initiatives. We are currently looking at how EH can help with the Hitting Hard 2 scheme whereby funding is available to look at carbon reduction schemes in private sector housing.

Private Sector Housing and Safety Advisory Group

Private Sector Housing Enforcement has been identified across North Yorkshire as an area that requires improvement and investment. £1.7 million has been made available from DLUHC to encourage schemes to aid recruitment and training across the new Authority. Richmondshire currently engages an Officer for two days a week to assist the Department and at present there is a multi-agency approach being taken involving the police, Immigration, Social Services and Housing Options regarding a potential modern day slavery case.

Homes for Ukraine

The number of housing inspections required for the Homes for Ukraine scheme has fallen significantly compared to Q1.

Housing Options:

Service Update

The Housing Options Service continues to see a rise in cases at the end of Q2 We are seeing an increase in landlords selling their properties and an increase in relationship breakdowns, a significant amount through domestic abuse.

The 'cost of living crisis' is highly likely to affect many people particularly those at the lower income scale and those living in Private Sector Accommodation. They are the category likely to struggle the most with affordability.

We are seeing an increasing number of single males with high support needs but due to their support needs are not suitable to be placed into our temporary accommodation many are barred from North Yorkshire home choice due to their unacceptable behaviour, so their only option is the private rented sector. Private landlords are reluctant to house these high support need clients and added obstacle is that many of them have dogs that they will not be parted from.

The Modernisation Process of the Council's Accommodation Services for Homeless Households (George Nickling House) is well underway. In addition to the Refurbishment, we are moving towards a re-configured operational approach to Service provision. Temporary Supported Accommodation, with a strong emphasis on Supervision and Support, will be the new approach which is aligned to National Policy and expectation for Homelessness Services delivered by Local Authorities.

Three bids for the GNH refurbishment have been received, assessed, moderated and price analysed. It is hoped a contractor will be appointed soon. The financial income scheme for the redevelopment has also been agreed with Housing Benefit. Energy from solar panels will be utilized to heat water at GNH as part of the refurbishment. Low energy lighting will also be installed.

In order to add speed to the Modernisation process of Services to Homeless Households, an RSI round 5 Funding Bid has been awarded by DLUHC. We will shortly be recruiting for this post. As we have had the first part of this funding and the post has not been recruited to DLUHC has authorised that we can use this money to pay rent and bonds as a prevention of homelessness.

Ukraine Nationals

Guidance has been provided to all Councils on Ukraine Nationals presenting as Homeless. The UK Visa Support System is in place and Visas will be checked in accordance with the Guidance for Homelessness Services in the event of an approach for assistance by Ukrainian Nationals. The two channels of support are currently the Ukraine Family Scheme and the Ukraine Sponsorship Scheme (Homes for Ukraine). Should either of these channels of provision breakdown for Ukrainian Nationals, Homelessness Teams are obliged to follow the Government Guidance, particularly under the test of 'Eligibility'. To date we have received 3 applications from Ukrainian Nationals. These have been where the host situation has broken down. It has been very difficult to secure new hosts which has resulted in 1 mother and her young son returning to the Ukraine.

Safeguarding Updates

There have been 5 safeguarding alerts (3 x adult, 2 x children's services) raised with NYCC during Quarter. Details have been loaded onto the RDC central Safeguarding spreadsheet. The Housing Options Officer has also recorded the referrals onto their case notes stored on the internal Jigsaw system.

Changes / Challenges over the next quarter

Greater monitoring by the DLUHC in respect of all Local Authority Homelessness Services will continue and will require a local response. We are responding in the form of our Modernisation of George Nickling House, Temporary Accommodation Services for Homeless People / Households.

5. Links to Council Plan Objectives

Enabling Growth

Economic Action Plan update, Apprenticeship Scheme, Small Business Grants Scheme.

Healthy Environment

Adult Weight Management Contract, Climate Change update, Air Quality update.

Helping Vulnerable People

Homelessness update, safeguarding update.

STRATEGY & REGULATORY

Financial Report
Final Outturn Q2 – 1 July 2022 – 30 September 2022

REVENUE Summary by Service

Service	2021/22 Actual	2022/23 Original Budget	Budget adjustments	2021/22 Working Budget	Q1 Variance Reported	Q2 Variance Reported	2021/22 Forecast Outturn	Outturn Variance
Building Control	62,528	56,400	0	56,400	6,000		62,400	6,000
Democratic Representation & Members	316,404	319,600	0	319,600			319,600	0
Development Management	(91,731)	32,800	0	32,800	54,000	7,000	93,800	61,000
Elections	54,443	58,100	0	58,100		14,000	72,100	14,000
Emergency Planning	16,109	16,400	0	16,400			16,400	0
Environmental Health Services	452,649	428,200	0	428,200	77,000	24,000	529,200	101,000
Environmental Protection	(18,117)	(17,800)	0	(17,800)			(17,800)	0
Food Safety & Commercial	(1,470)	(2,200)	0	(2,200)			(2,200)	0
Housing Services	24,502	23,500	0	23,500			23,500	0
Housing Standards	0	0	0	0			-	0
Infectious Diseases	0	0	0	0			-	0
Land Charges	(30,366)	(52,000)	0	(52,000)			(52,000)	0
Legal	85,801	92,200	0	92,200			92,200	0
Licensing	(203,338)	(144,700)	0	(144,700)	(35,000)		(179,700)	(35,000)
Planning Policy	113,583	101,900	0	101,900	(40,000)		61,900	(40,000)
Public Transport	0	0	0	0			-	0
Water Safety	(7,374)	(14,800)	0	(14,800)			(14,800)	0
Community Development	182	900	0	900			900	0
Cultural Services	272,915	323,300	0	323,300			323,300	0
Economic Development	13,437	20,300	0	20,300			20,300	0
Grants to Vol Bodies	12	0	0	0			-	0
Business & Community	165,477	175,600	0	175,600	(15,000)	(10,000)	150,600	(25,000)
Support to Business & Enterprise	45,480	45,400	0	45,400			45,400	0
Tourism	1,000	0	0	0			-	0
Workspace Management	(878)	2,700	0	2,700			2,700	0
Homelessness	223,513	232,000	0	232,000	0	24,000	256,000	24,000
Net Revenue Expenditure	1,494,761	1,697,800	0	1,697,800	47,000	59,000	1,803,800	106,000
Internal Recharges etc	1,101,137	819,300	0	819,300			819,300	0
TOTAL BUDGET	2,595,899	2,517,100	0	2,517,100	47,000	59,000	2,623,100	106,000

Financial Report
Final Outturn Q2 – 1 July 2022 – 30 September 2022

REVENUE
Income & Expenditure Summary

Income	2021/22 Actual	2022/23 Original Budget	Budget adjustments	2021/22 Working Budget	Q1 Variance Reported	Q2 Variance Reported	2021/22 Forecast Outturn	Outturn Variance
Fees & Charges	(1,409,084)	(743,400)	0	(743,400)	(54,000)		(797,400)	(54,000)
Other	(11,769,019)	(57,300)	0	(57,300)	(35,000)		(92,300)	(35,000)
Sub Total:	(13,178,104)	(800,700)	0	(800,700)	(89,000)	0	(889,700)	(89,000)
Expenditure	2020/21 Actual	2022/23 Original Budget	Budget adjustments	2021/22 Working Budget	Q1 Variance Reported	Q2 Variance Reported	2021/22 Forecast Outturn	Outturn Variance
Salary Related Costs	1,861,494	1,531,400	0	1,531,400	(254,000)	59,000	1,336,400	(195,000)
Building Running Costs	65,531	54,300	0	54,300			54,300	0
Vehicle and Travel Costs	4,525	15,400	0	15,400			15,400	0
Supplies and Services	12,606,226	796,500	0	796,500	390,000		1,186,500	390,000
Third Party Payments	135,089	100,900	0	100,900			100,900	0
Sub Total:	14,672,865	2,498,500	0	2,498,500	136,000	59,000	2,693,500	195,000
Net Revenue Expenditure	1,494,761	1,697,800	0	1,697,800	47,000	59,000	1,803,800	106,000

Financial Report
Final Outturn Q2 – 1 July 2022 – 30 September 2022

REVENUE - Details of Major Variances

Current Year Variances

Service	Qtr 2 Variance (Surplus)/ Deficit	
Development Management	7,000	Decrease in Salary savings from Q1 for revised pay award
Dem Services	14,000	Salary pressure due to revised pay award
Environmental Health Services	24,000	Decrease in Salary savings from Q1 for revised pay award
Business & Community	(10,000)	Salary savings - secondment savings not fully used as expected
Homelessness	24,000	Salary savings decrease from Q1 due to restructure of service agreed after budget setting plus revised pay award £24k - paid for via reserves

Total 59,000

Service	Qtr 1 Variance (Surplus)/ Deficit	
Building Control	6,000	Street Naming & Numbering - Street Signs £6K
Development Management	54,000	Salary Saving (£86k), Expected excess Fee income (£54k), HDC SLA on land charges £10k, Agency Costs £300k, additional budget identified at budget setting anticipating these pressures (£116k)
Environmental Health Services	77,000	Agency costs £190k, Salary saving (£113k). Agency currently covering EHO and Liscensing officer posts and may be difficult to recruit within year
Licensing	(35,000)	Taxi income expected to exceed budget with additional work for particular firm
Planning Policy	(40,000)	Vacant post, may be difficult to recruit to within the year
Business & Community	(15,000)	Secondment saving
Homelessness	0	Salary Saving (£80k), Agency Costs £120k, contribution from reserves to cover excess cost (£40k)

Total 47,000

STRATEGY & REGULATORY

**Financial Report
Final Outturn Q2 – 1 July 2022 – 30 September 2022**

CAPITAL – GENERAL FUND

Summary by Scheme

Scheme	2021/22 Actual	2022/23 Original Budget (inc RF)	2022/23 Actual	Q1 Variance Reported	Q2 Variance Reported	2022/23 Forecast Outturn	Outturn Variance
George Nickling House Refurbishment		232,000	1,695	0	0	232,000	0
Increase/(Decrease) in Capital Programme		232,000	1,695	0	0	232,000	0

STRATEGY & REGULATORY

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CAPITAL

Details of Major Variances

Service	Explanation of Variance	Q2 Variance
George Nickling House Refurbishment	Tender still in process	
		0

Service	Explanation of Variance	Q1 Variance
George Nickling House Refurbishment	Refurbishment expected to be completed by Q3 with no major variances apparent at this early stage. Current expenditure on survey work and tender process due to start soon	0
		0

Strategy & Regulatory Services

Performance Indicators 2022/23

Democratic Services									
Description	21/22 Target	21/22 Actual	Q1	Q2	Q3	Q4	22/23 Target	Final Outcome	Comp vs last year
Produce agenda in accordance with statutory requirements - 5 days prior to meeting	100%	100%	100%	100%			100%		
Produce decision/minutes within 5 days of the meeting	100%	100%	100%	100%			100%		
No. of Registered Electors	37,500	37,180	37,369	37,656			37,500		

Development Management									
Description	21/22 Target	21/22 Actual	Q1	Q2	Q3	Q4	22/23 Target	Final Outcome	Comp vs last year
Time taken to determining planning applications (excluding cases where an extension of time has been agreed with the applicant)									
a) Major Applications (13 weeks)	60%	93%	n/a	100%			60%		
b) Minor Applications (8 weeks)	65%	82%	34	76.8%			65%		
c) Other Applications (8 weeks)	80%	87%	91	61.6%			80%		
Less than 33% of planning appeals allowed	33%	58%	n/a	100%			33%		
Average turnaround time of 9 to 10 days for all searches and	9/10 days	10.4 days	9 days	4 days			9/10 days		
Between 40% – 50% of searches completed within 7 working days	40% - 50%	32.5%	80%	87%			40%-50%		

Planning Policy

Description	21/22 Target	21/22 Actual	Q1	Q2	Q3	Q4	22/23 Target	Final Outcome	Comp vs last year
1.1 Local Plan Review	PO consultation complete – Council response due in Q2 2022/3	PO consultation complete – Council response due in Q2 2022/3	PO consultation complete – Council response due in Q2 2022/3	PO being completed – LPR on hold due to LGR related legal advice			PO complete and Submission Plan prepared		
1.2 Deliverable Land Supply (Master planning)	Maintain or increase land supply	Supply maintained	Supply maintained	Supply maintained			Maintain or increase land supply		
1.3 Community Infrastructure Levy	n/a	n/a	n/a	n/a			n/a		

Housing Options

Description	21/22 Target	21/22 Actual	Q1	Q2	Q3	Q4	22/23 Target	Final Outcome	Comp vs last year
How many 'at risk' presentations have been successfully prevented	110	66	12	12			110		
How many in relief have been successfully relieved	50	30	15	19			50		
Numbers falling into main housing duty	10	16	7	15			10		

Environmental Health

Description	21/22 Target	21/22 Actual	Q1	Q2	Q3	Q4	22/23 Target	Final Outcome	Comp vs last year
First response to routine requests for service	90%	90%	96%	92%			90%		
First response to urgent requests for service	95%	100%	100%	100%			95%		
First response to planning application consultations	90%	95%	99%	99%			90%		